

DOCUMENTATION REQUIREMENTS

for

DARPA/ATO

Optically Designated Attack Munitions (ODAM) Program

1. Documentation required by the contract consists of reports and data as defined and scheduled in the Contract Data Requirements List (DD Form 1423).
2. Except as stated below, each technical report should be prepared in accordance with good commercial practice. Additional guidance may be obtained from the American National Standards Institute reference ANSI Z39.18. Copies of this reference are available from ANSI, 11 West 42 St., NY., N.Y. 10036, Telephone (212) 642-4900. The Defense Technical Information Center requires that all technical reports generated under Department of Defense contracts contain a Report Documentation Page, SF 298, at the beginning of each report.
3. The cover page of each report prepared under this contract shall have the following citation.

(Report Title)

(Date of Publication)

Sponsored by

Defense Advanced Research Projects Agency

Advanced Technology Office

ARPA Order Nr.: _____

Contract No.: _____

4. The following information shall be included on the cover or title page, as appropriate, of every report generated as result of this effort:

Name of Contractor:

Principal Investigator, Project Scientist, or Engineer:

Business Address:

Phone Number:

Effective Date of Contract:

Short Title of Work:

Contract Expiration Date:

Reporting Period:

DISCLAIMER

"The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the official policies, either express or implied, of the Defense Advanced Research Projects Agency or the U.S. Government."

5. Distribution of documents containing technical information shall be controlled by the application of the following distribution statements. The appropriate statement(s) shall be placed on the document.

a. For UNCLASSIFIED documents specifically cleared for public release by the controlling DOD Office, DARPA TIO:

"Approved for public release; distribution unlimited."

b. For UNCLASSIFIED documents not specifically cleared for public release:

"Distribution limited to U.S. Government agencies only; Test and Evaluation; (date of report). Other requests for this document must be referred to Director, Defense Advanced Research Projects Agency, ATTN: Tech. Information/ Ms. Amick, 3701 North Fairfax Drive, Arlington, VA 22203-1714."

c. For CLASSIFIED documents:

"Distribution limited to DOD components only; Test and Evaluation; (date of report). Other requests for this document must be referred to Director, Defense Advanced Research Projects Agency, ATTN: Tech. Information/ Ms. Amick, 3701 North Fairfax Drive, Arlington, VA 22203-1714."

d. For either CLASSIFIED OR UNCLASSIFIED documents which contain information identified as Critical Technology, the following distribution statement shall be utilized and the export control warning shall be included as required below:

"Distribution limited to U.S. Government agencies only; Critical Technology (date of report). Other requests for this document must be referred to Director, Defense Advanced Research Projects Agency, ATTN: Tech. Information/ Ms. Amick, 3701 North Fairfax Drive, Arlington, VA 22203-1714."

e. For documents which have been identified as containing critical technology as defined by the Export Administration Act of 1979. The following notice is required:

WARNING
INFORMATION SUBJECT TO EXPORT CONTROL LAWS

This document contains information subject to the International Traffic in Arms Regulation (ITAR) or the Export Administration Regulation (EAR) which may not be exported, released, or disclosed to foreign nationals inside or outside of the United States without first obtaining an export license. A violation of the ITAR or EAR may subject the violator to a penalty of up to ten (10) years imprisonment, a fine of \$1,000,000, or both, under 22 U.S.C. 2778 or Section 2410 of the Export Administration Act of 1979.

Include this notice with any reproduced portion of this document.

The distribution statement shall be prominently displayed on the document cover page and included in Item Number 12 of the SF 298. In addition to the distribution statement, the following notice shall be displayed on the front cover of all documents containing technical information that has not been approved for public release:

"DESTRUCTION NOTICE"

For classified documents, follow the procedures in DOD 5200.1-R. Chapter IX or DOD 5220.22-M, "National Industrial Security Program Operating Manual", Section 7. Disposition and Retention.

For unclassified documents, destroy by any method which precludes reconstruction of the document.

6. Distribution of the final report shall be made by the end of the contract period of performance or as specified by the DD Form 1423 included in the contract. If public release of the information is desired, then the procedure in paragraph 7 below is to be followed.

7. Three copies of proposed public releases of technical information, including technical reports, shall be submitted to Defense Advanced Research Projects Agency, ATTN: Tech. Information/ Ms. Amick, 3701 North Fairfax Drive, Arlington, VA 22203-1714." A minimum of 60 days should be allowed for approval prior to planned publication.